



Ignite Philanthropy: Safeguarding Policy

Ignite Philanthropy: Inspiring the End to Violence Against Girls and Boys (“Ignite”) is a donor collaborative fund that supports the field working collectively to stop violence against girls and boys. Ignite Philanthropy is a fiscally-sponsored project of New Venture Fund (NVF).

This Safeguarding Policy is a statement of intent that outlines our commitment to safeguarding all individuals who may come into contact with our organisation. It provides a framework of principles, standards, and guidelines for both individual and organisational practice, and sits within our organisational values (see Appendix A: Ignite Team Values).

This policy sets out the measures that all representatives of Ignite must follow to ensure safe and ethical practice in all areas of work. Everyone has the right to feel safe and the safeguards apply equally to **all individuals** irrespective of age, gender, gender identity, race, ethnicity, religion, political opinions, sexual orientation or disability. We recognise there are additional risks to children and specific safeguards are included within this policy to ensure their protection. In line with the United Nations Convention on the Rights of the Child, a child is anyone under the age of 18 years.

These measures set out in this policy must be applied at all times by:

- Consultants who form Ignite’s core team (“core team”)
- Support consultants employed on a temporary basis, whether short or long term (“consultants”)
- Ignite Advisory Board members

Grantees and New Venture Fund will be made aware of Ignite’s Safeguarding Policy.

Grantees are expected to comply with their own organisational policies and procedures.

Ignite is a project of New Venture Fund and as such NVF’s policies and procedures apply to Ignite. The policies should be interpreted in concert with one another. Where any differences are identified, NVF and Ignite will work together to resolve these but if there is any irreconcilable difference, New Venture Fund’s policies and procedures will prevail.

Policy approved by New Venture Fund on 12 October 2021

Policy approved by Ignite’s Advisory Board on 01 December 2021

Date of Next Review: 01 April 2023 (initial implementation will happen during the first quarter of 2022. As the first review date is one year after initial implementation, the next review date will be 01 April 2023).

1. Responsibility for Safeguarding

Safeguarding is everyone’s responsibility. It is essential that the core team, consultants and Advisory Board members are aware of their responsibilities and have access to advice to help them integrate safeguarding into their role. To achieve this, Ignite will:

- Inform other stakeholders of our Safeguarding Policy, including publishing our policy on our website and including hyperlinked reference to it in all position announcements.
- Integrate safeguarding in relevant contracts for signature.
- Require new core team members, consultants, and Advisory Board members to read and sign the Ignite Safeguarding Policy on joining the organisation.
- Discuss safeguarding and how it applies to different roles as part of the on-boarding process.
- Ensure access to advice from Ignite’s **Safeguarding Focal Point** and **Director** who are responsible for overseeing the implementation of this policy.
- Provide refresher training on safeguarding at least every two years.

Any serious or repeated breach of this policy will result in disciplinary action up to and including termination of contract or employment.

We expect those who work with us to actively support our efforts to keep people safe whilst creating and

complying with their own institutional safeguarding policies. This includes New Venture Fund employees, Advisory Board members and grantee partners and consultants.

2. Reporting and Response Procedures

Our ability to keep people safe depends on creating a culture where everyone feels empowered and supported to raise questions and concerns. You should speak to the Safeguarding Focal Point or Director if:

- You have any concerns about the safety or well-being of those you are working with.
- You have any concerns about your safety or well-being.
- You need advice about ensuring the safety of others in your work.
- You have any concerns about any violations of this Safeguarding Policy.

They will listen to your concerns and decide next steps. Every concern or question is valid, no matter how small, and will help us ensure the safety of everyone connected with our work.

Reporting Concerns

If you observe or suspect any form of **harm, abuse or exploitation** (See Appendix B) or this is reported to you, you must:

- Listen and provide re-assurance to the individual.
- If the threat is immediate, take action to ensure the individual's safety, as long as this does not put you or others at additional risk of harm.
- Do not investigate or try to address the concerns yourself as this may place you and others at risk of harm.
- Never agree to keep secrets. It is important that you report concerns to Ignite's Director or Safeguarding Focal Point in order that the organization can take action to address the concerns and provide you with support.
 - Ignite **Safeguarding Focal Point: Maha Anter**
E-mail: maha@ignitephilanthropy.org
 - Ignite's **Director: Don Cipriani**
E-mail: don@ignitephilanthropy.org
- If the concerns relate to Ignite's Director or Safeguarding Focal Point, or you are worried about reporting to Ignite, you should report the concern to the New Venture Fund HR Director who will determine what further action is required.
 - **New Venture Fund's HR Director: Gideon Steinberg**
E-mail: gideon@newventurefund.org
- You may also have an individual responsibility under local law to report your concerns to the relevant authorities. Ignite and NVF will help identify if there is a local reporting requirement and provide you with support where reporting is required.

This reporting procedure should be followed for **all** safeguarding concerns. Ignite will ensure that all concerns are taken seriously, and appropriate action taken in line with the response procedures outlined below.

Ignite's Response to Allegations against Ignite Core Team or Consultants

- All reports of abuse and exploitation will be reported to the HR Director at NVF. NVF will provide oversight and support to ensure that appropriate action is taken.
- Where appropriate, additional advice may be sought from the NVF Legal Counsel.
- Together they will decide what action is required. This will include, but is not limited to:
 - Ensuring that appropriate support is provided to the person affected and that all possible steps are taken to ensure their safety and welfare.
 - Providing support to any witnesses or others who may have been affected.
 - Ensuring that all actions are consistent with local laws, including mandatory reporting legislation.
 - Ensuring that any criminal matters are reported to the police and/or authorities.
 - Liaising fully with investigations by statutory agencies or, where appropriate, initiating an internal investigation.

- Depending on the nature of the concern, Ignite reserves the right to suspend the individual whilst the investigation is conducted. At a minimum, Ignite will ensure that the accused individual is not allowed contact with children until the investigation is concluded. This is not an assumption of guilt but is necessary to protect everyone involved.
- Chair of the Advisory Board will be informed of any concerns involving the core team or consultants to help ensure all relevant actions are taken in line with best practice.
- Ignite will maintain a record of all actions taken and this will be held confidentially with access restricted to Ignite’s Director, Safeguarding Focal Point and the NVF HR Director.

Ignite’s Response to Allegations against a Grantee Partner

If someone at Ignite becomes aware of a child safeguarding issue at a subgrantee:

- Ignite will inform a senior member of staff within the grantee organization of the concern.
- Ignite will encourage the grantee to:
 - Provide appropriate support to the individuals affected by the alleged harm.
 - Take steps to address the concerns in line with their own policies and procedures and in compliance with local laws, including any mandatory reporting requirements.
 - Liaise with investigations by statutory agencies or, where appropriate, initiating an internal investigation.
- The grantee will be asked to provide Ignite with a confidential and anonymized update regarding the outcome of the safeguarding concerns.
- Ignite has no authority to direct the investigation or its outcome but will provide suggestions and referrals to other resources where possible.
- Ignite also will adhere to its mandated reporting obligations under all the laws of the local jurisdiction and will report to child protection/safeguarding authorities or law enforcement as the law requires. If Ignite has information, or receives information from the grantee, that indicates reporting concerns to the authorities or complying with mandated reporting requirements would cause significant additional harm to the person who has suffered abuse or others connected with the case, Ignite will inform NVF to determine whether any further action from Ignite is required.
- Ignite’s Safeguarding Focal Point with input from the initiative lead will document the incident and save it under the grantee partner’s file in our records. All records will be retained in line with NVF’s standard document retention policy related to subgrants, and retained for 7 years after the grant term ends.

Whistleblowing

If you are concerned that the organisation has failed to take action or have wider concerns about the management of safeguarding issues within Ignite, you can raise these concerns via the [NVF Whistleblower Policy](#). Concerns should be directed to the NVF General Counsel at generalcounsel@newventurefund.org

Accountability & Oversight

To ensure accountability for our response to safeguarding concerns and encourage reflection and learning, the Safeguarding Focal Point will prepare an annual anonymised report of all safeguarding concerns reported to Ignite. This will be reviewed and approved by NVF’s General Counsel prior to distribution to ensure that the report is fully anonymised and confidentiality maintained. The report will be discussed internally to identify any learning which can inform improvements in safeguarding within the organisation. The Ignite Director will share the report with the Advisory Board and provide details of any actions taken to prevent similar concerns occurring in the future.

3. Code of Conduct

Ignite’s Code of Conduct helps to promote a safe working environment and ensure the safety and well-being of the children and communities with whom we come into contact. Compliance with Ignite’s Code of Conduct is mandatory. Serious or repeated violations of this code may be subject to disciplinary action.

Professional Conduct

- I will uphold the integrity and reputation of Ignite Philanthropy by ensuring that my professional conduct is consistent with Ignite’s mission and values.
- I recognise that my conduct outside of work has the potential to damage the reputation of Ignite Philanthropy.
- I will treat all people with dignity and respect. I will not engage in or condone any form of discriminatory behaviour or the verbal, sexual or physical harassment of others.
- I will prioritise the safety and well-being of others and will not engage in or condone any verbal or physical conduct which is threatening, intimidating or could humiliate others.
- All public speaking and media engagement, where I’m representing Ignite Philanthropy, must reflect Ignite’s values and respect the rights of children.

Grantee Partner Visits

- I recognise the privileged position Ignite holds in relation to the grantee partners we work with, and will behave in a manner that upholds the trust and reputation of Ignite.
- I will only visit grantee partners with the approval of Ignite and with the prior knowledge and approval of the grantee.
- I will be sensitive to local customs and will follow any instructions or additional safeguarding measures indicated by the grantee partner.
- I will only take photographs if written, informed consent has been obtained and with the prior approval of grantee partner staff (see “6. Media & Communications” below). I will not take photographs on my personal mobile or devices.
- I will not be under the influence of alcohol or drugs during grantee partner visits.
- I will not give gifts to individual grantee staff or beneficiaries. Where accepting gifts is normal cultural practice, the gifts should be of nominal value and I will inform Ignite’s Director in advance or immediately thereafter.
- I will not exchange money, offers of employment, employment, goods or services for sex or sexual favours.

Interactions with Children

- I will uphold children’s rights in all my interactions, treating all children with dignity and respect.
- I will avoid using language or behaving in any way which could shame, humiliate, belittle, or degrade a child.
- I will maintain professional boundaries at all times. This includes not sharing personal details about my life or connecting with children on social media.
- I will ensure that another adult is present when interacting with children, whether in person or virtually.
- All electronic communication with children must be via Ignite’s official channels, including use of Ignite mobile phones when communicating by telephone or messaging children.
- I will respect a child’s right to not be touched. I will not engage in any:
 - full body or face-to-face hugs,
 - tickling, horseplay, or roughhousing,
 - sitting in my lap,
 - picking up or carrying (except in an emergency)
- I will not engage in any form of behavior which could make a child feel uncomfortable or which could be interpreted as inappropriate.
- I will not engage in any sexual activity or romantic relationship with children (anyone under the age of 18), regardless of the age of majority or age of consent locally. I accept that mistaken belief regarding the age of a child is not a defence.
- Use of computers, mobile phones, video/digital cameras or other electronic devices to access, create or distribute inappropriate images of children is strictly prohibited.

Accountability

- I will ensure my own professional conduct is consistent with this Code and will encourage others to do the same.

- I will challenge unacceptable behaviour or if I feel unable to do so directly, I will inform the Director or Safeguarding Focal Point and ask for their advice.
- I will notify the Ignite Director or Safeguarding Focal Point of any serious breaches of this Code.
- If I have any concerns that a child or other individual connected with our work is at risk or suffering harm or abuse, I will report this immediately to the Director, the Safeguarding Focal Point or New Venture Fund's HR Director, and will fulfil any individual reporting requirements required by local law.

4. Grant Making

Ignite Philanthropy provides funding to organisations who make a positive contribution to our mission to end violence against children. We will assess and support the organisations we fund to ensure they are able to effectively safeguard the welfare of children and others connected to their work.

Assessment

Prior to inviting organisations to apply for funding, Ignite holds a virtual meeting with potential applicants to gain a better understanding of their work. During this meeting, Ignite will:

- Discuss the potential safeguarding risks inherent in the proposed work
- Explore the safeguarding measures the organisation already has in place
- Identify any areas of concern that require further exploration

If the organisation is invited to apply for funding, Ignite will share details of this initial safeguarding discussion with the New Venture Fund Account Team so that this can be placed on the account file.

New Venture Fund requires all grantee partners **who work with children** to have appropriate safeguarding measures in place. New Venture Fund requests and reviews the organisation's safeguarding policy and obtains additional information via their Child Safeguarding Policy Information Sheet. New Venture Fund provides Ignite with a summary of their assessment and this is then fed back to the applicant, acknowledging areas of positive practice and highlighting areas which could be improved.

Grant agreements will include the requirement that organisations **who work with children** have appropriate policies in place. Where more substantial gaps in safeguarding are identified at assessment stage, New Venture Fund may require improvements as a condition of funding.

Where additional conditions are put in place, the organisation will be provided with adequate time to strengthen their safeguarding and will be signposted to resources and guidance which may help them.

Monitoring

Ignite will integrate safeguarding considerations into their monitoring discussions with grantee partners. Where additional conditions are in place, Ignite will monitor progress and keep New Venture Fund informed of any changes.

We recognise that some grantee partners may encounter difficulties or require additional support to implement their programmes safely. We aim to provide support to grantee partners through acting as a critical friend, signposting to guidance or enabling them to access advice from an appropriate safeguarding expert.

Where Ignite becomes aware of serious safeguarding issues within a grantee partner organisation which raises concern about their ability to deliver their work safely, Ignite will inform NVF immediately. Steps will be taken to assess the level of risk and ensure that appropriate action is taken to address the concerns.

5. Safe Spaces & Participation

Where Ignite invites children, young people or others with lived experience of violence to participate in our

activities, we aim to ensure the following principles are met:

- **Safe Spaces:** Participation takes place in a safe space which protects the physical & emotional well-being of participants and minimises the risk of harm.
- **Inclusive Voices:** Participants are provided with clear information about their role and supported to make an active contribution to issues that are relevant to them.
- **Positive Influence:** Participation will be founded on a commitment to listen and act on the ideas shared by participants and feedback will be provided about the impact of their involvement.

Whenever we convene meetings, in person or on digital platforms, we will put in place measures to safeguard the emotional and physical well-being of all participants. This will include:

- Assessing the potential risks to participants in advance so that relevant and specific safeguards can be put in place.
- Ensuring that the team member or consultant facilitating the space have suitable skills and experience and have access to additional support and training where required.
- Ensuring that the team member or consultant facilitating the space knows their responsibilities to report concerns and the procedure that must be followed.
- Providing clear information about the purpose of the meeting, the boundaries of confidentiality and how information will be used so that participants can make an informed decision about their participation.
- Clearly setting out expectations around conduct and safety to all participants at the start of the meeting and reinforcing the importance of maintaining a safe space.
- Where participants are sharing experience of violence and trauma, we will ensure that additional support is available both during and after the meeting.
- Ensuring there is a simple, accessible channel for participants to raise concerns.
- Ensuring we have written, informed consent for any recording, photography or use of personal testimonies which may be shared.

6. Media & Communications

Ignite may, from time to time, use images or testimonies to illustrate the importance and impact of our work. We will ensure these uphold the rights and dignity of the individual and that their safety and well-being is a paramount consideration.

Informed Consent

- Consent means offering individuals real choice and control about the information they share and how this may be used.
- In clear and simple language, we will explain who we are, why we want the information and what we will do with it.
- We will ensure that individuals know they can refuse to participate and won't be penalised for doing so. They will also be informed that they can withdraw consent and how they can do this.
- We will obtain and securely store copies of signed consent for use of all images and testimonies using NVF media release forms. Ignite will provide a covering letter which clearly explains why Ignite is requesting the use of images or testimonies and how these will be used.
- For children under the age of 18, we will also obtain signed consent from a parent or guardian.
- We recognise that consent for using images and testimonies is not indefinite. If we wish to use images or stories for up longer than 2 years, we will obtain re-consent for this.
- We will not use stock images to illustrate our work as it is not possible to confirm appropriate levels of consent for the use of these images.

Right to Protection

- We will discuss potential risks (e.g. risk from perpetrators of violence, risk of stigma or shame) with anyone who agrees to share their image or personal testimony. We will take all necessary measures to address any risks that are identified.
- When sharing stories about survivors of violence and abuse, we may choose to change their name, disguise their voice and/or avoid showing their face. These decisions will be taken in collaboration with

the individual and will take in account their views and wishes.

- Where the survivor is a child, decisions will be taken in collaboration with the child and their parent or guardian.
- We recognise that sharing stories of violence and abuse may cause distress for those sharing their experiences. We will ensure that appropriate support is in place.

Right to Privacy

- We will only ever use first names and will restrict location information to the city or region where the individual lives. Care will be taken to avoid including indirect identifiers (e.g. street names, landmarks) in any images we use.
- At the time of obtaining consent, we will explain that if images/testimonies are shared on the internet, we will not be able control who sees or has access to the images in the future.
- We will comply with all relevant data protection legislation. All images and stories will be held securely and access to this information will be strictly limited.

7. Safe Recruitment

Ignite aims to recruit core team members and consultants who share our values and commitment to safeguarding children, as well as bringing knowledge and skills that help us achieve our mission. Recruitment for any role which includes contact with children or other vulnerable groups or the handling of personal data, will be subject to:

- A formal interview, including consideration of the candidate's attitudes and values;
- At least 2 professional references; and
- A contractual obligation to comply with Ignite's Safeguarding Policy.

Ignite does not routinely conduct criminal background checks as our work involves no unsupervised one-to-one contact with children and other vulnerable groups. All core team members and consultants must comply with our Code of Conduct which includes ensuring that another adult is present when interacting with children or other vulnerable groups. If in the future we develop new roles which involve extensive contact with children, consideration will be given to undertaking criminal background checks based on NVF's policy and an assessment of the level of unsupervised contact and safeguarding risk inherent in the role.

8. Governance & Accountability

To ensure the effective implementation of safeguarding, additional responsibilities and accountability structures have been agreed at different levels of the organisation.

Maha Anter will act as Ignite's **Safeguarding Focal Point**. S/he will:

- Provide support and advice to colleagues on how to integrate safeguarding into their daily work.
- Ensure that safeguarding is included in the orientation for new members of the core team, consultants and Advisory Board.
- Ensure that Ignite's Safeguarding Policy is reviewed 1 year after initial implementation and then subsequently every 2 years.
- Provide refresher training to Ignite's core team, consultants and Advisory Board members after every policy review, at least every 2 years.
- Listen to any concerns about safeguarding and support the Director in taking appropriate action, including escalating concerns to the NVF's Director of HR.
- Ignite will ensure that the Safeguarding Focal Point has access to independent advice and support on best practice via the Funder Safeguarding Collaborative.

The **Director, Don Cipriani**, will:

- Promote a safe and open culture in which the rights of children and others associated with our work are protected.
- Ensure Ignite's Safeguarding Policy is implemented and that all core team, consultants and Advisory

Board members are aware of their responsibilities.

- Listen to any concerns about safeguarding and ensuring all concerns are taken seriously and appropriate action is taken.
- Immediately escalate any safeguarding concerns related to Ignite core staff, consultants, or operations to NVF’s Director of HR.
- Inform the NVF’s Director of HR of any safeguarding concerns witnessed by Ignite core staff or consultants, or disclosed to Ignite core staff or consultants by an alleged victim, in order that NVF can help ensure appropriate support is available.
- Keep NVF and the Advisory Board Chair informed of any safeguarding incidents that are reported and the follow up actions which are taken.
- Provide an update on safeguarding to the Advisory Board on at least an annual basis.

As Fiscal Sponsor, **New Venture Fund** (NVF) is legally responsible for the oversight and implementation of Ignite’s work, as well as ensuring compliance with relevant laws and regulations. As part of this role, **NVF** will:

- Provide oversight to ensure Ignite meets its obligations to protect children and others connected with our work.
- Support Ignite to ensure that appropriate action is taken in response to safeguarding issues or any allegations of misconduct by Ignite representatives.
- Respond to complaints by or against Ignite’s core team (including whistleblower complaints) in a manner consistent with applicable law and best practices.

The **Advisory Board** provides oversight and makes recommendations to ensure that the Ignite Philanthropy mission is executed appropriately and successfully. Given the expertise of its foundation members, Ignite’s **Advisory Board** will:

- Be a source of advice and support on best practice in safeguarding where required.
- Ensure that safeguarding is considered as an integral part of the work of Ignite.
- Be informed of safeguarding concerns and help ensure all relevant action is in line with best practice.

9. Statement of Commitment

I have read and understood the guidelines outlined in this Safeguarding Policy. I agree to implement and promote the procedures and practices contained within this document while working or associated with Ignite.

Signature:.....

Name:.....

Date:.....

Appendix A: Ignite Team Values

Impactful

- We strive to make a difference through our work, assessing the value and impact of our contributions to the VAC field
- We strive to engage only when and where we perceive we can provide unique value and always in collaboration with others
- We will maintain a spirit of curiosity and learning to ensure our work and ethos remain relevant to the needs of the field

Equitable

- We will interrogate the underlying advantages that some enjoy, as well as the disadvantages that others face, and actively take these into account in all we do
- We commit to try to understand and offer what is needed by our various colleagues and partners for success

Inclusive

- We commit to proactively seeking out diverse views, input and experiences, to enrich our work and maximise impact
- We work on a non-hierarchical basis, building trust-based relationships, internally and externally

Ethical

- We commit to high standards of professional conduct, and hold ourselves accountable to these, individually and collectively
- We strive to ensure that our work is safe for all engaged stakeholders
- We will remain honest, transparent and accountable to others with whom we work

Appendix B: Definitions of Harm and Abuse

Ignite operates in many countries across the world, and definitions of abuse vary between contexts. This appendix provides broad definitions as a guide to the types of harm and abuse that Ignite representatives should be alert to.

This list is not exhaustive and any concerns about the safety or welfare of anyone connected with our work, no matter how minor, should be reported to the Safeguarding Focal Point or Director.

Children

Physical Abuse: Actual or attempted physical injury of a child, inflicted intentionally or knowingly not prevented. This includes, but is not restricted to, punching, slapping, biting, burning, strangling, poisoning, drowning and smothering.

Sexual Abuse: The involvement of a child in sexual activity that he or she does not fully comprehend, or for which the child is not developmentally prepared for and is unable to give informed consent to. This includes direct sexual contact through kissing, touching and penetration as well as encouraging children to witness pornography or intercourse.

Emotional Abuse: The persistent failure to provide for the child's basic emotional needs to such a severe extent that it is harmful to the emotional development of the child. This includes repeatedly ignoring or rejecting a child, causing the child to feel frightened and in danger, isolating the child from social contact and degrading and humiliating treatment.

Neglect: The persistent failure to provide for the child's essential needs, where there is the means to do so, to the extent that impairment to the child's physical health and development is likely. This includes the failure to provide appropriate clothing, food or shelter; failure to access appropriate medical care or treatment.

Exploitation: The physical, mental or emotional abuse or neglect of a child for financial or other benefit. This includes commercial sexual exploitation, child trafficking and child labour.

Adults

Sexual Harassment: Unwelcome or offensive sexual or romantic advances, requests for sexual favours, or other verbal, non-verbal or physical conduct of a sexual nature which makes the individual feel intimidated humiliated or otherwise feel threatened. This may include, but is not limited to unwanted physical contact, sexual comments, sexually explicit gestures or messages, unwanted propositions or invitations for physical intimacy.

Bullying and Harassment: Verbal or physical conduct designed to threaten, intimidate, denigrate or offend individuals. This may include, but is not limited to, ridicule, belittling, insults, offensive remarks and use of negative stereotypes.

Exploitation: the deliberate maltreatment, manipulation or abuse of power and control over another person for personal, monetary, social or political gain. This includes sexual exploitation and the offer or promise of monetary, social, other benefits as an incentive or form of coercion for sexual or sexualised purposes. This includes all forms slavery, forced labour, domestic violence or human trafficking.

Appendix C: Ignite Covering Letters and NVF Release and Consent Forms

Photo and Video Release Authorisation Covering Letter

Who are we?

Ignite Philanthropy is an international organization that funds work around the world to end violence against girls and boys. Our organization is supported by New Venture Fund who are our 'fiscal sponsor' which means they provide legal, financial and administrative support to help us achieve our mission of ending violence.

What are you giving consent for?

By signing this form, you are giving Ignite Philanthropy and New Venture Fund permission to use any photographs or videos we obtain from you for 'educational and marketing purposes'. This means that we can use the images to raise awareness of violence against girls and boys, tell people about our work the work we do and show the impact that this has for children. We will not use the photographs or video for any for-profit business.

By signing this form, you give us permission to edit, crop, or retouch the photographs and/or video recordings. We will only do this to improve the quality of the image and will not change the content significantly. Once permission is given, you will not be able to check the photographs or video before we use them and you will not receive any payment for their use.

Who will see it?

By signing this form, you give us permission to use the photographs and/or video recordings in lots of different ways. This means it might appear in written reports and presentations as well as on our website or social media channels. This means that it might be seen worldwide, by people in your community as well as those in other countries.

How will you protect my privacy?

When using the photographs and/or video recordings, we may decide to include your name, but we will only use your first name and will not include any details that identify where you live.

It is important to recognise that once we share the photograph or video, particularly on the internet, we are unable to control who sees it and whether it is shared with others. ***It is very important that you tell us about any worries or concerns that you might have before signing this form so we can address these.*** New Venture Fund and Ignite Philanthropy cannot accept any responsibility for what happens after a photograph or video has been published and by signing this form you agree not to make any claim against us if things go wrong.

Who signs this form?

If you are over the age of 18, you can sign the form and give consent for us to use any photographs and/or video recordings of you.

If you are under 18, a parent or guardian must sign the form on your behalf. The person signing the form, is then responsible for making sure that any problems are addressed as a result of the photograph and/or video as New Venture Fund and Ignite Philanthropy cannot accept any responsibility once the form is signed.

Can I say 'no'?

You have the right to say 'No'. You don't have to give a reason and we will respect your decision. If you say 'yes' but then change your mind, you can withdraw consent by contacting

Photo and Video Release Waiver Authorization and Release

I hereby grant permission to the New Venture Fund, its officers, employees, agents, representatives, contractors, successors, licensees, and assigns (hereinafter, "NVF") to photograph and/or video record my image, likeness, or depiction. I hereby grant permission to NVF to edit, crop, or retouch such photographs and/or video recordings, and waive any right to inspect the final photographs and/or video recordings. I hereby consent to and permit photographs and/or video recordings of me to be used by NVF worldwide for educational and marketing purposes only, and in any medium, including print and electronic. I understand that NVF may use such photographs and/or video recordings with or without associating names thereto. I further waive any claim for compensation of any kind for NVF's use or publication of photographs and/or video recordings of me.

I hereby fully and forever discharge and release NVF from any claim for damages of any kind (including, but not limited to, invasion of privacy; defamation; false light or misappropriation of name, likeness or image) arising out of the use or publication of photographs and/or video recordings of me by NVF, and covenant and agree not to sue or otherwise initiate legal proceedings against NVF for such use or publication on my own behalf.

I understand that I may revoke this consent at any time by contacting [_____].

I acknowledge and represent that I am over the age of 18, that I have read this entire document, that I understand its terms and provisions, and that I have signed it knowingly and voluntarily on my own behalf.

Name/Date:

Photo and Video Release Waiver Authorization and Release (Minors)

PHOTO AND VIDEO RELEASE. I hereby grant permission to the New Venture Fund, its officers, employees, agents, representatives, contractors, successors, licensees, and assigns, on behalf of New Venture Fund, to photograph and/or video record the image, likeness, or depiction of me or the minor in my care listed above (the "Minor Participant"). I hereby grant permission to New Venture Fund to edit, crop, or retouch such photographs and/or video recordings, and waive any right to inspect the final photographs and/or video recordings. I hereby consent to and permit New Venture Fund to use photographs and/or video recordings of me or the Minor Participant worldwide for educational and marketing purposes only, and in any medium, including print and electronic. I understand that New Venture Fund may use such photographs and/or video recordings with or without associating names thereto. I further waive any claim for compensation of any kind for New Venture Fund's use or publication of photographs and/or video recordings of me or the Minor Participant.

I hereby fully and forever discharge and release New Venture Fund from any claim for damages of any kind (including, but not limited to, invasion of privacy; defamation; false light or misappropriation of name, likeness or image) arising out of the use or publication of photographs and/or video recordings of me or the Minor, and covenant and agree not to sue or otherwise initiate legal proceedings against New Venture Fund for such use or publication.

LIABILITY RELEASE. I hereby release, forever discharge and agree to hold harmless New Venture Fund, its directors, employees, volunteers and partners from any and all liability, claims or demands for accidental personal injury, sickness or death, as well as property damage and expenses, of any nature whatsoever which may be incurred by me or by my child in connection with any Activities. I, on behalf of my child, hereby assume all risk of accidental personal injury, sickness, death, damage and expense as a result of participation in any Activities. I further agree to hold harmless and indemnify New Venture Fund for any liability sustained by New Venture Fund as a result of my or my child's negligent, willful or intentional acts, including expenses incurred attendant thereto.

I understand that I may revoke this consent at any time by contacting [_____].

Signature of parent/guardian: _____

Name of parent/guardian (printed): _____

Name of minor participant: _____

Relationship to minor participant: _____

Date: _____

Personal Story Release Authorisation Covering Letter

Who are we?

Ignite Philanthropy is an international organization that funds work around the world to end violence against girls and boys. Our organization is supported by New Venture Fund who are our 'fiscal sponsor' which means they provide legal, financial and administrative support to help us achieve our mission of ending violence.

What are you giving consent for?

By signing this form, you are giving Ignite Philanthropy and New Venture Fund permission to use information about your personal history to help us in our work to end violence against girls and boys. This includes the use of written accounts, video and transcription of any interviews you might have been part of. We will not use this material for any for-profit business.

By signing the form you confirm that the personal history you have shared with us is accurate and that it does not contain information about other people that you are not legally allowed to share.

Who will see it?

By signing this form, you give us permission to use your personal story in lots of different ways. This means it might appear in written reports and presentations as well as on our website or social media channels. This means that it might be seen worldwide, by people in your community as well as those in other countries.

How will you protect my privacy?

When using your personal story, we may decide to include your name, but we will only use your first name and will not include any details that identify where you live.

It is important to recognise that once we share your personal history, particularly on the internet, we are unable to control who sees it and whether it is shared with others. ***It is very important that you tell us about any worries or concerns that you might have before signing this form so we can address these.*** New Venture Fund and Ignite Philanthropy cannot accept any responsibility for what happens after your personal history has been published and by signing this form you agree not to make any claim against us if things go wrong.

Who signs this form?

If you are over the age of 18, you can sign the form and give consent for us to use your personal story.

If you are under 18, a parent or guardian must sign the form on your behalf. The person signing the form, is then responsible for making sure that any problems are addressed as a result of using the personal history as New Venture Fund and Ignite Philanthropy cannot accept any responsibility once the form is signed.

Can I say 'no'?

You have the right to say 'No'. You don't have to give a reason and we will respect your decision.

If you say 'yes' but then change your mind, you can write to us to let us know that you no longer want us to use your story, by contacting

GRANT AND LICENSE

This Grant and License is granted to New Venture Fund, a Washington, D.C. 501(c)(3) charity having offices at 1201 Connecticut Ave., NW, Washington, DC 20036 (“NVF”) by [NAME], an individual residing at [ADDRESS] (“Grantor”).

WHEREAS, Grantor wishes to support the mission and purposes of NVF; and

WHEREAS, Grantor and NVF agree that the creation of materials reflecting Grantor’s personal history, including but not limited to written accounts, video and written transcription of interviews (“Personal Materials”), will assist in the mission and purposes of NVF; and

WHEREAS, Grantor wishes to provide such Personal Materials free of charge as a charitable contribution to NVF;

NOW THEREFORE, Grantor agrees as follows:

1. Grantor hereby grants NVF a worldwide, non-exclusive, royalty-free, sublicensable and transferable license to use, reproduce, publish, distribute, prepare derivative works of, and display the Personal Materials in connection with NVF’s activities, including without limitation promoting and redistributing part or all of the Personal Materials in any media formats and through any media channels. The above license may be terminated by Grantor written notice to NVF.
3. Grantor fully and forever discharges and releases NVF from any claim for damages of any kind (including, but not limited to, invasion of privacy; defamation; false light or misappropriation of name, likeness or image) arising out of the use or publication of the Personal Materials by NVF, and covenants and agrees not to sue or otherwise initiate legal proceedings against NVF for such use or publication on Grantors own behalf. In no event shall NVF be liable to Grantor for any direct, indirect, incidental, special, punitive or consequential damages whatsoever resulting from any legal claims, personal injury or property damage arising from any third-party action taken in response to the Personal Materials.
4. To the extent permitted by applicable law Grantor agrees to defend, indemnify and hold harmless NVF, its officers, directors, employees and agents, from and against any and all claims, damages, obligations losses, liabilities, costs or debt, and expenses (including but not limited to attorney’s fees) arising from a) Grantor’s violation of any third-party right, including without limitation any copyright, property, or privacy right, or b) any claim that the content of the Personal Materials caused damage to a third party. This defense and indemnification obligation will survive this Grant and License.

5. This Grant and License shall constitute the entire agreement between Grantor and NVF concerning the Personal Materials. If any provision of this Grant and License is deemed invalid by a court of competent jurisdiction, the invalidity of such provision shall not affect the validity of the remaining provisions of this Grant and License, which shall remain in full force and effect. This Grant and License shall be governed by the laws of the District of Columbia.
6. Grantor may revoke this consent at any time by contacting [CONTACT NAME].

Grantor acknowledges and represents that Grantor is over the age of 18, that Grantor has read this entire document, that Grantor understands its terms and provisions, and that Grantor has signed it knowingly and voluntarily on Grantor's own behalf.

Grantor

Date:

Lee Bodner
New Venture Fund

Date:

GRANT AND LICENSE (MINORS)

This Grant and License is granted to New Venture Fund, a Washington, D.C. 501(c)(3) charity having offices at 1201 Connecticut Ave., NW, Washington, DC 20036 (“NVF”) by [NAME], an individual residing at [ADDRESS] (“Grantor”).

WHEREAS, Grantor wishes to support the mission and purposes of NVF; and

WHEREAS, Grantor and NVF agree that the creation of materials reflecting the personal history of [MINOR NAME], a minor under the age of 18 for whom Grantor serves as legal guardian, including but not limited to written accounts, video and written transcription of interviews (“Personal Materials”), will assist in the mission and purposes of NVF; and

WHEREAS, Grantor wishes to provide such Personal Materials free of charge as a charitable contribution to NVF;

NOW THEREFORE, Grantor agrees as follows:

1. Grantor hereby grants NVF a worldwide, non-exclusive, royalty-free, sublicensable and transferable license to use, reproduce, publish, distribute, prepare derivative works of, and display the Personal Materials in connection with NVF’s activities, including without limitation promoting and redistributing part or all of the Personal Materials in any media formats and through any media channels. The above license may be terminated by Grantor written notice to NVF.
2. Grantor warrants that all aspects of the personal history provided to NVF as Personal Materials will be truthful and original, and that the Personal Materials will not contain third-party copyrighted material or material that is subject to other third-party proprietary rights. NVF will not use Personal Materials that are untruthful or that infringe on another’s intellectual property rights, and will cease using any portion of Personal Materials if properly notified that such portion of Personal Materials is untruthful or infringes on a third party’s intellectual property rights.

4. To the extent permitted by applicable law Grantor agrees to defend, indemnify and hold harmless NVF, its officers, directors, employees and agents, from and against any and all claims, damages, obligations losses, liabilities, costs or debt, and expenses (including but not limited to attorney's fees) arising from a) Grantor's or the minor's violation of any third-party right, including without limitation any copyright, property, or privacy right, or b) any claim that the content of the Personal Materials caused damage to a third party. This defense and indemnification obligation will survive this Grant and License.
5. This Grant and License shall constitute the entire agreement between Grantor and NVF concerning the Personal Materials. If any provision of this Grant and License is deemed invalid by a court of competent jurisdiction, the invalidity of such provision shall not affect the validity of the remaining provisions of this Grant and License, which shall remain in full force and effect. This Grant and License shall be governed by the laws of the District of Columbia.
6. Grantor may revoke this consent at any time by contacting [CONTACT NAME].

Grantor acknowledges and represents that Grantor is over the age of 18, that Grantor has read this entire document, that Grantor understands its terms and provisions, and that Grantor has signed it knowingly and voluntarily on Grantor's own behalf.

Grantor

Date:

Lee Bodner
New Venture Fund

Date: